

MILCOMBE PARISH COUNCIL

TUESDAY 7 NOVEMBER 2023

Clerk & Responsible Financial Officer
Theresa Goss
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31 October 2023

Dear Councillor,

The meeting of the Parish Council will be held on **Tuesday 7 November 2023 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Andrew McHugh, Eddie Reeves and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8:00pm – 8:05pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8:00pm – 8:05pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8:05pm – 8:10pm
4. **Minutes** - To approve the minutes of the meeting held on 5 September 2023. **(Attached)**
8:10pm – 8:15pm
5. **Matters Arising** - To discuss any issues arising from the minutes 5 September 2023.
8:15pm – 8:20pm
6. **Chairman's Announcements**
 - Cherwell District Council's Parish Liaison Meeting – 8 November 2023**8:20pm – 8:25pm**
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item) 8:25pm – 8:35pm

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8:35pm – 8:45pm
9. **Village Matters**
- i) Village Hall – To receive an update from Parish Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
 - ii) Play Area – To discuss any matters relating to the play area.
 - iii) Asset of Community Value – To receive an update on the application to Cherwell District Council to register the Horse and Groom PH as an Asset of Community Value.
 - iv) Grass Cutting Agreement – To approve the grass cutting agreement with the County Council.
(Agreement to follow)
 - v) New Road Trees – To discuss clearing/planting of trees on New Road.
 - vi) Village Christmas Tree – To discuss funding a village Christmas Tree.
- 8:45pm – 9:00pm**
10. **Planning**
- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
 - iii) Neighbourhood Plan – To receive an update from Parish Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.
 - iv) Local Plan 2040 – To approve a response to Cherwell District Council's Local Plan consultation.
9:00pm – 9:20pm
11. **Parish Council Matters**
- i) Vacancies – To consider any applications for co-option onto the Parish Council.
 - ii) Oxfordshire County Council Lane Rental Scheme Proposal Consultation – To make comments on the consultation. The deadline is 26 January 2024.
9:20pm – 9:25pm
12. **Finance**
- i) Accounts for Payment, Income, Bank Reconciliation and Uncashed Payments – To approve the accounts for payment and note the income, bank reconciliation and uncashed payments. **(To follow)**
 - ii) Budget Monitoring – To note the budget monitoring report for 2023-2024. **(To follow)**
 - iii) Conclusion of External Audit – To note the conclusion of the External Audit for 2022/2023 and note the External Auditor's report. **(To follow)**
 - iv) Internal Auditor – To appoint Auditing Solutions Ltd as the Internal Auditor for 2023/2024.

v) Budget 2024/2025 – To agree the Budget and Precept for 2024/2025. **(To follow)**
9:25pm – 9:35pm

13. **Correspondence** - Items of correspondence will be circulated to members.
9:35pm – 9:40pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.
9:40pm

15. **CCTV for the Play Area** – To consider quotes for the installation of CCTV at the play area, to address the issues of vandalism.
9:40pm – 9:50pm

16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:
- Tuesday 9 January 2024
 - Tuesday 5 March 2024
 - Tuesday 23 April 2024 (Annual Parish Meeting)
 - Tuesday 7 May 2024
 - Tuesday 2 July 2024
 - Tuesday 3 September 2024
 - Tuesday 5 November 2024
- 9:50pm**

17. **Items for the Next Agenda**
9:50pm